

# MKOMBOZI COMMERCIAL BANK PLC

## TENDER NOTICE

### CALL FOR PROPOSAL FOR PREQUALIFICATION OF VENDORS FOR YEAR 2021

1. Mkombozi Commercial Bank has set aside funds for the procurement of various goods, works and services during financial year 2021. It is intended that part of the proceeds will be used to cover eligible payment under various contracts.
2. Mkombozi Commercial Bank now invites sealed bids from eligible service providers to apply for the below services:

S/N	REFERENCE NUMBER	TYPE OF SERVICE
1	MKCB/RFP/001/2021	Maintenance and service of generators
2	MKCB/RFP/002/2021	Provision of Fumigation and pest control services
3	MKCB/RFP/003/2021	Maintenance and Service of firefighting equipment
4	MKCB/RFP/004/2021	Maintenance of Office building
5	MKCB/RFP/005/2021	Maintenance of Office equipment (note counter, coin counter, binding, strapping etc
6	MKCB/RFP/006/2021	Provision of Marketing and creative agency services
7	MKCB/RFP/007/2021	Provision of Comprehensive office cleaning services.
8	MKCB/RFP/008/2021	Provision of Courier services
9	MKCB/RFP/009/2021	Provision of valuation services.
10	MKCB/RFP/010/2021	Provision of Security guard services.
11	MKCB/RFP/011/2021	Designing and Printing of branded stationery and promotional materials.
12	MKCB/RFP/012/2021	Maintenance of Air conditioners.
13	MKCB/RFP/013/2021	Maintenance of CCTV, Access control, Intruder & fire alarm systems
14	MKCB/RFP/014/2021	Maintenance and servicing of Bank network and WAN infrastructure
15	MKCB/RFP/015/2021	Maintenance of UPS
16	MKCB/RFP/016/2021	Supply of General Stationery
17	MKCB/RFP/017/2021	Supply and service of ICT Equipment

3. Tender documents will be shared via email after payment of a non-refundable fee of TZS 100,000. Payment should be made to: (Account name: **TENDER FEES**, Account number: **30104080**). Payment slip should be submitted through [aneth.usiri@mkombozibank.co.tz](mailto:aneth.usiri@mkombozibank.co.tz)
4. The interested eligible bidder may obtain further information from Secretary, Tender Committee, Mkombozi Bank, email: [aneth.usiri@mkombozibank.co.tz](mailto:aneth.usiri@mkombozibank.co.tz) copying [info@mkombozibank.co.tz](mailto:info@mkombozibank.co.tz)

5. All bids in one envelope clearly marked **“RFP Pre qualifications for vendors for year 2021”** must be delivered to the Secretary, Tender Committee, Mkombozi Commercial Bank, Plot No.40 Mansfield Street, P.O. Box 38448 Dar es Salaam(Behind St Joseph’s Cathedral)
6. Proposal must be submitted not later than Friday 19<sup>th</sup> November 2020 at 1400hrs.Proposal must be hand delivered and dropped at tender box located at the main reception at Mkombozi bank head office.